

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, February 14, 2017, 6:00 p.m.**

Selectboard: Cliff Peterson, Rick Heh and Kurt Johnson

Town Staff: Pam Shover, Brian Bigelow

Public: Ruth Miller (MMCTV), Stacy Turkos, Peter Bennett, Jason Marias, Helen Wagner

6:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. Adjustments made to agenda as follows: Move Board of Health Special Meeting to after the Public Comment period. Add Danforth/BE084 application to Town Land Contracts agenda item.

6:01 p.m. Public Comment Period. Stacy Turkos inquired about the replacement of speed limit signs on Pleasant Valley Road between Mountain Road and Harvey Road. Road Foreman to be contacted for update.

6:06 p.m. Selectboard recesses and reconvene as Board of Health. Board of Health adjourned at 6:09 p.m. and reconvened as Selectboard. Separate minutes kept for Board of Health meeting.

6:10 p.m. Board of Listers, Lister Vacancy. Lister Pam Shover discussed with Selectboard the recent vacancy on the Board of Listers. A statutory inconsistency exists where an appointment “shall” be made “forthwith”, while a second statute seems to assume that the Board need not be full. ‘Forthwith’ is defined as ten days. Vacancy was posted February 3, 2017. Discussion about possible options ensued. Determination to advertise similarly to the 2015 opening and to note that a Lister appointment would be until Town Meeting Day 2018. Human Resources Manager and Rick Heh to spearhead. Applications to be due by March 14, 2017.

6:26 p.m. Preliminary Access Permit Approval for Marias (IS318). Jason Marias met with Selectboard. Town Administrator and Road Foreman visited the site earlier in the day and determined that sight distances at proposed access point are adequate. Discussion ensued to include questions about length of shared drive, location of individual driveways, etc. Consensus of Selectboard is that the application will be continued to the Selectboard’s February 28th meeting and that Marias should proceed with his scheduled Sketch Plan Application meeting with the Development Review Board on February 20, 2017. Additional information will be needed for both applications to demonstrate ability to comply with local ordinances.

6:47 p.m. New Business

Land Contract renewals. Selectboard and staff reviewed renewal contracts for Thomas & Short (RE043), Wolcott (MT087), Weir (PH157) and Danforth (BE084). Discussion ensued specifically about the Weir application as to compliance with paragraph 3.c. Additional information will be required to determine if the lot is subdividable under local zoning bylaw. Consensus of Selectboard is to continue the Weir contract discussion to the February 28 meeting. Staff to contact Steve Weir.

Cliff Peterson departed the meeting at 6:56 p.m.

Rick Heh moved to approve the contracts of Thomas & Short at 43 Repa Road, the Wolcotts at 87 Mountain Road and the Danforths at 84 Beartown Road. Kurt Johnson seconded and the motion passed 2-0. Vice Chair Rick Heh signed the contracts for the Selectboard

7:00 p.m. Old Business

Green Mountain Power (GMP) LED Streetlights. Selectboard and Underhill Energy Committee Chair Peter Bennett discussed GMP letter of January 30, 2017. Peter Bennett provided an update to this December 6, 2016 memorandum on the subject. Requests for finalized cost of conversion remain outstanding. Anticipating assistance from Efficiency Vermont conversion cost are estimated at \$263. Requests for 3,000K-value lamps have not been well received by GMP; 4,000K is the standard. Annual lease costs go down with the swap and rise with retaining the current fixtures.

Rick Heh motioned that the Town move forward with replacing the streetlights after obtaining the cost of conversion. Kurt Johnson seconded and the motion passed 2-0.

7:13 p.m. Warrants and Minutes. By consensus the Board reviewed and signed current warrants.

- Rick Heh moved approval of minutes of the January 31, 2017 Regular Selectboard meeting as revised. Kurt Johnson seconded and the motion passed 2-0.

7:32 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next Regular Selectboard meeting being held on February 28, 2017.

- Notice made of memorandum received from Planning Director Andrew Strniste regard two subdivision applications that abut town property
- Notice made of receipt from Finance Director of January Budget Status report.
- Notice made of Town Clerk's acceptance of existing lease documents to be used for future lease to Historical Society for Old Schoolhouse #5.
- Rick Heh advised of status of developing the Scope of Work required for the Old Schoolhouse #5 Historic Preservation Grant to meet the March 1, 2017 deadline.
- Kurt Johnson advised of status of information gathering for Town Garage ceiling.

7:37 p.m. Adjournment: On a motion made by Kurt Johnson and seconded by Rick Heh the Selectboard voted 2-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

 2/28/17
Clifford Peterson, Chair Date